

**OFFICE OF THE ACCOUNTANT GENERAL (A&E), KARNATAKA,**  
**BENGALURU-560001**

NO. AG (A&E)/ HK-STY/2018-19/306

Dt: 03.07.2018

To,

As per mailing list.

Sir,

**Sub:** Quotations for printing and supply of Finance Accounts  
Appropriation Accounts & Accounts at a glance for the year  
2017-18.

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Sealed Quotations are invited for Printing & Supply of the following publications of this office to the extent of quantity mentioned against them in Annexure II & III ( Terms & conditions are detailed in Annexure I)

1. Finance Accounts 2017-18.
2. Appropriation Accounts 2017-18.
3. Accounts at a Glance 2017-18.

The quotations should be addressed to Sri. Chandramohan M. Senior Accounts Officer (OM) and should reach this office on or before 12.07.2018.

The sample Books which are kept in AAD Section of this office may please be examined and the work fully understood.

The cover containing quotations should be superscribed "QUOTATIONS FOR PRINTING & SUPPLY OF FA, AA & ACCOUNTS AT A GLANCE".

This may also placed in official website [www.agaekarnataka.cag.gov.in](http://www.agaekarnataka.cag.gov.in).

*sdl-*  
Senior Accounts Officer (OM)  
Ph: 080-22640253

**ANNEXURE-I**

**Terms and Conditions:**

- The rates quoted should be **NET, GST**, delivery charges etc.
- The Sample of brand of paper for which the rates are quoted, should invariably accompany the quotation.
- **INCOME TAX @ PREVAILING RATES CONNECTED CESS IF ANY, ETC., WILL BE DEDUCTED AT SOURCE.**
- The number of pages mentioned is only approximate. Final bill may be preferred taking into account the actual number of pages printed in proportion to the rates quoted.
- The work order for the work is likely to be issued during the first week of September.
- Calico bound copies (15 copies each of Finance Accounts and Appropriation Accounts) should be supplied within a period of 5 days from the date of receipt of printing material and printing instructions. The ordinary copies (Maplitho Paper) should be supplied within a period of 10 days from the date of receipt of printing material and printing instructions.
- The supply should conform to the specifications for which the rates have been quoted.
- No advance will be paid. **The Bill will be settled only after satisfactory completion of work.**
- The work shall not be sub-contracted and shall be done under one roof. The staff of this office will supervise the work. Also the Printer should have a Multi Colour Printing Machine.
- All Tenderers should furnish a Earnest Money Deposit of Rs.10,000/- in the form of "ACCOUNT PAYEE DEMAND DRAFT" only drawn on any Nationalised Bank, in favour of "PAO-IAD, Bengaluru" along with the quotations. The same shall be returned to the unsuccessful bidders. In case of successful bidders (Companies/Firms) the EMD received will be converted as SECURITY DEPOSIT for the entire period of empanelment.
- The selected firm will have to furnish 10% Bank Guarantee of the value of work sanctioned as performance guarantee.
- **In case of dilution of quality of paper/poor workmanship/not as per specification/belated supplies etc., this office reserves the right to impose liquidated damages of 2% on contract value per week upto to a maximum of 4weeks, including cancellation of order / rejection of supply.**
- As the information contained in the books is confidential, an undertaking should be executed to maintain secrecy.
- The scrap resulting in the course of printing of the books should be destroyed in the presence of an official of this office.

*Sdl-*  
Sr. Accounts Officer/OM

**ANNEXURE-II**

**SPECIFICATION FOR PRINTING AND SUPPLY OF FINANCE ACCOUNTS AND APPROPRIATION  
ACCOUNTS 2017-18**

Sl.No.	Name of Item	Size	Pages Aprox.	Quantity	Paper	Binding
1.	Finance Accounts Volume-I Single Colour Digital Printing	A4 size	98 Pages	15 books	Indian Art 130 GSM	Full Calico Hard Binding Case Binding
2.	Finance Accounts Volume-II Single Colour Digital Printing	A4 size	450 Pages	15 books	Indian Art 130 GSM	Full Calico Hard Binding Case Binding
3.	Appropriation Accounts Single Colour Digital Printing	A4 size	265 Pages	15 books	Indian Art 130 GSM	Full Calico Hard Binding Case Binding
4.	Finance Accounts Volume-I Single Colour Cover Page D/colour	A4 size	98 Pages	400 books	Maplitho Paper 80 GSM Cover 220 GSM	Cover lamination, Section Stitching binding
5.	Finance Accounts Volume-II Single Colour Cover page D/colour	A4 size	450 Pages	400 books	Maplitho Paper 80 GSM Cover 220 GSM	Cover lamination, Section Stitching binding
6.	Appropriation Accounts Single Colour Cover page D/colour	A4 size	265 Pages	400 books	Maplitho Paper 80 GSM Cover 220 GSM	Cover lamination, Section Stitching binding
7.	CD with CD Mailers			550 NOs		Containing soft copy of Finance Accounts & Appropriation Accounts.

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Sr. Accounts Officer/OM

**ANNEXURE-III**

**SPECIFICATION FOR PRINTING AND SUPPLY OF ACCOUNTS AT A GLANCE- 2017-18**

Sl.No.	Name of Item	Size	Pages Aprox.	Quantity		Paper		Binding
1.	Accounts at a Glance, Multi-colour with CD containing soft copy of Accounts at a glance and CD Label, pouch pasting Booklet Designing (including art work)	A4	46 pages	English	300 Books	Wrapper	300 GSM	Perfect binding
				Kannada	300 books	Inner pages	170 GSM Art Paper	
2.	Additional CDs with CD Mailers containing soft copy of Finance Accounts, Appropriation Accounts & Accounts at a Glance.			250 NOs				

*sdl-*  
Sr. Accounts Officer/OM